

Slough Borough Council & Slough Children's Services Trust Joint Improvement Board

Terms of Reference

Purpose

To develop and oversee the delivery of the Ofsted delivery plan to address the feedback and areas of concern identified through the Ofsted Report in February 2016. This delivery plan will incorporate the recommendations made within the Ofsted report and other areas for development identified locally. To ensure that standards in practice are driven up through the improvement process and meet the requirements to be graded as 'good' as set out in the Ofsted inspection framework.

Membership

Amardip Healy	Head of Legal Services (Chair)	SBC	
Cllr Sabia Hussain	Commissioner for Children's Services		
Jo Moxon	Interim Director of Children's Services		
Rodney D'Costa	Head of Children's Partnerships		
Nicola Clemo	Chief Executive (Vice Chair)	SCST	
Eric de Mello	Head of Operations		
Shelley LaRose	Head of Youth Offending Team		
Sandra Davies	Head of Performance and Quality Assurance		
Karin Courtman	Interim Head of Service Improvement		
Jackie Pape	Head of Family Placement Services		
Matt Marsden	Finance Director		
Liz Railton	Non-Executive Director		
Sarah Forsyth	Improvement Manager		SBC/SCST
Debbie Hartrick	Designated Nurse for Safeguarding Adults and Children		NHS (CCG)
Lucy Cooke		NHS (BHFT)	
Gavin Wong	LPA Commander	TVP	
Nick Georgiou	Chair	LSCB	
TBC	Head Teacher	Schools	

In attendance

Eleanor Brazil	Children's Commissioner	DfE
Sophie Hume- Wright	Local Authority Performance and Intervention	

To receive minutes

Roger Parkin	Interim Chief Executive (Chair)	SBC
Cllr Sohail Munawar	Leader	
Elaine Simpson	Chair	SCST

Detailed Objectives

The specific objectives of the Improvement Board are

- To engage the full range of stakeholders in identifying the best way to tackle the areas of weakness identified
- To develop clear actions to address these weaknesses and to commission this work
- To build on the existing strengths of services and to support the improvement of the quality of practice through the ongoing transformation of the social care model in Slough
- To approve reports of actions complete or to request further action or analysis
- To communicate effectively with all teams, partner organisations and other stakeholders
- To facilitate external oversight and transparency of the improvement process

Accountabilities & Governance

The Improvement Board will be accountable to the Slough Borough Council Cabinet and the Slough Children's Services Trust Board.

Frequency

The Improvement Board will meet for two hours on the third Monday of every month.

Preparation of agenda, minutes and reporting

- The Delivery Plan will be a standing item and the Improvement Manager (to be appointed) will provide a progress report to accompany it.
- The Improvement Manager will have responsibility to agree the agenda with the chair of the Board and arrange for appropriate reports to be provided to the Board for approval or further action.